

MEETING MINUTES

Merced de Santo Tomas Apóstol del Rio de Las Trampas

Board of Trustees Special Meeting, Escuelita in Las Trampas, July 24, 2024

Present: Alex Lopez, Arnold Lopez, Sam Lopez, Ruby Lopez and Pat Aguilar

Purpose of the Meeting: to approve and certify the capital asset inventory listing and to discuss a procedure that requires management to review and approve non-standard journal entries, adjustments and reclassifications posted to the general ledger.

Meeting called to order by Alex Lopez at 10:01 a.m. Five Board members present constitutes a Full Quorum.

Key Actions: Reviewed agenda. Motion by Pat, seconded by Sam to approve the agenda as posted. Motion passed unanimously.

Discussed the list of assets presented by Arnold. Motion by Pat, seconded by Sam, to approve the certification list of assets dated July 17, 2024 presented by Arnold. Motion passed unanimously. The list was signed by the President and the Secretary.

Discussed the need for a procedure to require management to review and approve non-standard journal entries, adjustments and classifications that are posted to the Las Trampas Land Grant's general ledger. It was agreed to postpone for now. Arnold will discuss the need for this with the Land Grant Council.

Motion to adjourn by Ruby, seconded by Arnold. Motion passed unanimously.

Meeting was adjourned at 10:29 a.m.



Pat Aguilar, Secretary