

## MEETING MINUTES

Merced de Santo Tomas Apóstol del Rio de Las Trampas

Board of Trustees Monthly Meeting, Escuelita in Las Trampas, August 8, 2024

Present: Alex Lopez, Arnold Lopez, Sam Lopez, Ruby Lopez and Pat Aguilar

Purpose of the Meeting: to compile and certify the Annual Report which includes all agendas, minutes, actions taken and financial transactions for FY 2024; to certify the Adjusted Annual Revenue; to certify that the Treasurer is properly bonded; to certify the Board of Trustees Election; to certify that the fourth quarter report and final budget have been submitted; to certify that the organization will comply with the Government Conduct Act; to certify compliance with the Tort Claims Act; to sign the organizations bylaw amendment; to discuss the NMDOT Hardship Sale; to approve new members and to update 2024 Action Plan items.

Meeting called to order by Alex Lopez at 10:00 a.m. Five Board members present constitutes a Full Quorum.

Key Actions: Reviewed Agenda. **Motion by Pat, seconded by Sam to approve agenda as posted. Motion passed unanimously.**

Reviewed July 24, 2024 draft minutes. **Motion by Arnold, seconded by Sam to approve the July 24, 2024 Special Meeting minutes with no changes. Motion passed unanimously.**

Reviewed complied reports presented by Arnold. **Motion by Arnold, seconded by Sam to certify the Annual Report as presented by Arnold. Motion passed unanimously.** The certification was signed by Alex and the Secretary and stamped with our organization's logo.

Reviewed the adjusted annual revenue report prepared by Arnold. **Motion by Arnold, seconded by Ruby that the adjusted annual revenue be certified. Motion passed unanimously.**

Sam stated that he tracked the status of our bond for the Treasurer. The state General Service Dept, Risk Management Division stated via email that it is currently being sent to their Underwriting Team for renewal. They will send the invoice to Sam once that review is completed. **Motion by Arnold, seconded by Ruby that the Treasurer's bonding be certified since it is in process and we will pay the invoice once received. Motion passed unanimously.** Arnold has contacted the Gutierrez Agency to cancel the bond we recently obtained and to refund the \$458 we paid.

Arnold has a signed copy of the April 2024 election certification. **Motion by Arnold, seconded by Sam that the April election be noted as certified. Motion passed unanimously.**

Reviewed Resolutions and the Final Budget Fourth Quarter Report. **Motion by Pat, seconded by Ruby that we certify that the resolutions for both have been submitted. Motion passed unanimously.**

Reviewed the Government Conduct Act. **Motion by Arnold, seconded by Sam to certify that our organization complies with the Government Conduct Act. Motion passed unanimously.**

Discussed the requirements of the Tort Claims Act. The insurance for tort claims is in process for this FY. We have not yet received the invoice for the policy from the State Department of Finance. **Motion by Arnold, seconded by Sam that we certify that we are in compliance with the requirements of the Tort Claims Act and will pay the invoice once received. Motion passed unanimously.**

Amended bylaws approved during our June 2, 2024 general membership meeting were signed by all Board members.

Arnold stated that this year's NMDOT Hardship Sale is scheduled for this coming Monday, August 12. We agreed to select only a 5 cu yd dump truck, a skid steer and a 4X4 pickup if available and in decent condition. Alex, Sam and Arnold will attend the Sale.

There are no new members to approve.

Board of Trustees updates on agreed 2024 Action Plan items:

1. Gravel the Plaza Area – Alex: No change.
2. Entering Las Trampas Land Grant signs on Highway 76 – Pat: A request has been made to the DOT for one more sign to place in Rodarte at entrance to Llano de San Juan.
3. Land Grant sign for the Plaza Area – Alex: Alex stated that the NM Historical Society no longer place maps on their signs. Alex provided a list of communities within the Land Grant and their location relative to Las Trampas. This will be included on one side of the sign in lieu of the map.
4. Obtaining wood and managing distribution of firewood – Arnold: Forest Service has decided that they will provide wood Ojo Sarco, Las Trampas, Truchas, Santa Barbara and Picuris. Wood delivery is planned for late August or September.
5. Obtaining land in Las Trampas for a Headquarters Office – Alex: No land is currently available for purchase. Sam suggested that we need to get more aggressive in finding land for our headquarters.
6. Managing and Coordinating Legislative requests for tours and meetings – Ruby: No requests.
7. Sharing knowledge of Land Grant corners and boundary lines on-the-ground with Land Grant Board and members – Arnold: Arnold will schedule a date for Board Members to view corners on the ground in late August or September.
8. Developing a posture size map of the Land Grant by the State Forester's Office--Pat. Each Board member was asked to review the pdf map that Pat sent to each and to recommend any revisions. At a minimum, verify Forest Service road numbers to ensure they're on the map.
9. Development of a Website – Pat: The website is available at [lastrampaslandgrant.org](http://lastrampaslandgrant.org). Additional information will be added over time. Board members suggested that approved minutes be included.

**Motion by Pat, seconded by Sam that meeting be adjourned. Motion passed unanimously.**

Meeting adjourned at 11:43 a.m.



Pat Aguilar, Secretary